# GNC Logo_white background

# Match Day Expenses Summary Form

This form should be completed & sent to the GNC Treasurer along with all relevant individual match day expense forms.  
  
Match fees should be submitted every 4-5 matches, even if there is no money to be paid in (due to petrol expenses, umpire expenses etc). This is to enable the GNC Treasurer to chase monies owed and cross check if players have paid another team.

Copies of this form can be downloaded from the club website.

**Team name:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Match date** | **Opposition** | **Match fees collected** | **Expenses total (petrol/ umpire/ scorer)** | **Total paid to Treasurer** | **Match fees outstanding (name & amount)** |
|  |  | £ | £ | £ |  |
|  |  | £ | £ | £ |  |
|  |  | £ | £ | £ |  |
|  |  | £ | £ | £ |  |
|  |  | £ | £ | £ |  |
|  |  | £ | £ | £ |  |
| **Total** | | **£** | **£** | **£** |  |

## Submitted By: Date Submitted:

**Denominations of money paid to Treasurer – please complete**

|  |  |  |  |
| --- | --- | --- | --- |
| Denomination | Total | Denomination | Total |
| £20 | £ | 20p | £ |
| £10 | £ | 10p | £ |
| £5 | £ | 5p | £ |
| £2 | £ | 2p | £ |
| £1 | £ | 1p | £ |
| 50p | £ |  |  |
| **TOTAL** | | **£** | |